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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Thursday, October 30, 2014, 7:00 PM

All members of the Board of School Directors were in attendance.

**Meeting Highlights do not serve as the official Meeting Minutes. They are provided as a service to community and for the purpose of informing the public of actions that were taken at the meeting. Meeting Minutes will be approved at a later date and will be posted on the website for public review.*

EXECUTIVE SESSION

There were no executive sessions held prior to, or after, this meeting.

BOARD PRESIDENT'S REPORT

The Board voted to approve the Work Session Minutes of September 16, 2014 and the Business/Legislative Minutes of September 25, 2014.

SUPERINTENDENT'S REPORT

The Board voted to approve the first reading of several new and revised policies:

- Policy No. 609: Investment of District Funds (new)
- Policy No. 610: Purchases Subject to Bid (revised)
- Policy No. 622: GASB Statement 34 (new)
- Policy No. 624: Taxable Fringe Benefits (new)
- Policy No. 625: Procurement Cards (new)
- Policy No. 626: Fund Balance (new)
- Policy No. 803: Nepotism (new)

The Board voted to approve two conference requests for Eric Brandenburg and Jennifer Watenpool.

EDUCATION REPORT

The Board voted to approve the *School District Affiliation Agreement* between the Keystone Oaks School District and Carlow University for 5 years for the placement of student teachers.

PERSONNEL REPORT

The Board voted to approve the resignation of Allison Skoncey, Food Service, Dormont Elementary.

The Board voted to approve 12 individuals as substitute teachers for the 2014-2015 school year.

The Board voted to approve nine (9) individuals as sponsors for various clubs for the 2014-2015 school year.

The Board voted to approve the hiring of **Debra Argeno** as a food service employee at Dormont Elementary for the 2014-2015 school year.

The Board voted to hire two paraprofessionals, **Karen Mackay** and **Pamela McNally**, for Keystone Oaks High School and Dormont Elementary School, respectively.

The Board voted to hire three individuals for substitute positions:

- **Laura Triantafillos**, substitute secretary
- **Erin Rebish**, substitute health aide
- **Lyndon Goering**, substitute custodian

The Board voted to approve a leave of absence for **Lauren Obringer**, grade 3, Myrtle Avenue Elementary, effective February 27, 2015 with a return date of June 11, 2015. The Board also voted to approve a leave of absence for **Natalie Korchak**, autistic support, Myrtle Avenue Elementary, effective January 30, 2015 with a return date of June 8, 2015.

The Board voted to approve a salary increase for **Christina Conn**, an employee in the Food Services Department.

The Board voted to approve the *Indemnification and Release Agreement* between the Keystone Oaks School District and **Lauren Bradford** as a volunteer gymnastics coach for **Tabitha Corwin** for the 2015-2015 school year.

FINANCE REPORT

The Board voted to approve the Accounts Payable lists as presented in the ***Finance Package***:

- **General Fund as of October 24, 2014**
\$904,363.93
- **Risk Management as of October 24, 2014**
\$55,809.69
- **Food Service Fund as of October 24, 2014**
\$47,738.05
- **Athletics as of October 24, 2014**
\$5,010.74

Total: \$1,012,922.41

***Note:** *This motion was amended at the meeting to include additional checks, which is why these amounts are different than what was included on the original agenda.*

The Board voted to approve budget transfers, which are listed on page 14 of the meeting agenda.

The Board voted to approve Resolution 07-2014, which reads as follows:

WHEREAS, the Keystone Oaks School District (the "School District") is contemplating a refunding of the Series of 2010, 2010A Bonds plus additional new money for various capital improvements as directed, and

WHEREAS, the School District requires an analysis of its present debt and potential debt service structure to be derived through a bond issue.

NOW, THEREFORE, be and it hereby is resolved by the governing body of the School District that:

1. The School District hereby retains Piper Jaffray & Company, Investment Banks, to complete an analysis of its present debt and potential debt service structure to present to the School District, if directed and on such date as determined by the School District.
2. All expenses incurred by Piper Jaffray & Company in connection with the development of such plan are the responsibility of Piper Jaffray & Company and the School District has no liability to reimburse such expenses unless an actual financing occurs.
3. The School District hereby retains Dinsmore & Shohl LLP, Bond Counsel, to handle all legal aspects in regards to the completion of an analysis of its present debt and potential debt service structure to be derived through a bond issue.

RESOLVED AND APPROVED by the School District this 30th day of October 2014.

The Board approved Resolution 08-2014 to authorize the refunding of Series 2010 Bonds and to provide new money in an amount not less than \$3.5 million and for a total bond par amount not to exceed \$10,640,000 bond issue as presented in the Board packet.

FACILITIES REPORT

The Board voted to approve P.E.M.C.O. to provide the district with thirty (30) mobile cafeteria tables at a cost not to exceed \$14,970.00 and 200 stack chairs at a cost not to exceed \$11,950.00

The Board voted to approve NIRA Consulting Engineers, Inc. for the engineering and design of the parking lots, sidewalks and associated structures at Aiken Elementary, Dormont Elementary, High School/Middle School campus and Myrtle Elementary at a cost not to exceed \$144,000.

TECHNOLOGY REPORT

The Board voted to approve the Cafeteria Digital Signage Project for the installation of flat screens in the high school and middle school cafeterias. All work, including installation, will be performed by Dagostino Electronic Services, Inc. at a cost not to exceed \$32,713.00

ACTIVITIES & ATHLETICS REPORT

The Board approved the *Indemnification and Release Agreement* between Keystone Oaks School District and Jay and Irene Corwin in conjunction with their daughter, Tabitha Corwin's participation in WPIAL gymnastics.

The Board approved a number of overnight trips and competitions for the 2014-2015 school year.

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting of the Board of School Directors will be held on Thursday, November 13, 2014 beginning at 7 PM in the Board Room. [The final agenda will be posted on the website.](#)

Committee meetings will be held throughout the month and are open to the public. [Please visit the District Calendar for a list of upcoming committee meetings.](#)